



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

The University of North Carolina at Chapel Hill
Accounts Payable
Vendor Coordinator
T 919-843-5049

1218.1.2f Direct Deposit Authorization Form for Vendors

The University of North Carolina at Chapel Hill requires all campus vendors to complete this form in order to establish an electronic payment method. The University requires payees to receive payments electronically. Your payments will be deposited into the checking or savings account of your choice. You may also elect to receive email notifications of direct deposit. To receive payments electronically, please complete this form and return one of two ways: Portal vendors must upload this form along with a voided check or official bank letter to the UNC Supplier Portal. Non-portal vendors must return this form along with a voided check or official bank letter to the requesting department at UNC via US Mail or FAX.

This form authorizes ACH direct deposit payments (not wire transfers).

Account Holder Name: _____

Federal ID (TIN/SSN): _____

Bank Name: _____

Bank Routing Number: _____

Account Number: _____

Checking Savings

Remit Address(s) for Applicable Accounts(s): _____

Email address for payment notification: _____

Authorized Signature _____

Printed Name: _____

Date: _____

Attach Voided Check